

CLASS: 003-01/21-03/02
NUMBER: 2170-57-01-21-399
Rijeka, 23rd November 2021

Based on article 63 of the Statute of the University of Rijeka (CLASS: 011-01/21-01/12; NUMBER 2170-57-01-21-1 of 16th June 2021), article 22, paragraph 1 of the Ordinance on studies at the University of Rijeka (CLASS: 011-01/20-01/11; NUMBER: 2170-57-01-20-1, of 15th June 2020) and the Conclusion of the Expert Committee of the Centre for studies at the University of Rijeka (CLASS: 003-01/21-01/22, NUMBER: 2170-57-03-21-26 of 9th November 2021), the Senate of the University of Rijeka, at its 60th session held on 23rd November 2021 presents the following

DECISION

on the recognition of extracurricular activities during which students acquire relevant competencies and the entry of data in the Supplementary Study Document

I.

Students of the University of Rijeka who during their studies are involved in extracurricular activities in formal, non-formal or informal forms of learning are enabled to acquire specific competencies that are not part of regular student activities and activities that are not included in the ECTS credits foreseen in the study programs at the University of Rijeka.

II.

Words and terms that have a gender meaning used in this Decision refer equally to the male and female genders.

III.

Acquired competences are recognised in such a way that the student's activities, foreseen by this Decision under point IV, are documented, recorded and listed in the Supplementary document about the study program under point 6. *Additional information* (hereinafter referred to as Supplementary document).

IV.

Extracurricular activities of students that are entered in the Supplementary document, in accordance with points I. and III. these decisions are as follows:

- (1) Participation in extracurricular professional, scientific and artistic activities:
 - student demonstrations,
 - mentoring of foreign students,
 - a mobility program that is not evaluated by the acquisition of ECTS credits (summer schools, workshops, professional practice, etc.),
 - participating in organising and/or actively presenting at a professional, scientific or artistic gathering,
 - implementation of a professional, scientific or artistic project
 - leadership of student projects that are carried out at the University of Rijeka.
- (2) Active participation in the work of student organisations and associations (membership in the assembly of the Student Union of the University of Rijeka and component student unions of the University of Rijeka, membership of bodies of the University and its components, work in state

bodies as a student representative of the University of Rijeka, membership in the management of registered university associations, etc.).

- (3) Volunteering, humanitarian and socially beneficial work (activities can be listed in cumulative form based on certificates issued by institutions or associations that organise and/or in which volunteer activities are carried out).
- (4) Participation in other extracurricular activities or competitions representing the University of Rijeka, i.e. components (organised professional, scientific, cultural artistic and sports activities, etc.).

V.

- (1) The recognition procedure is carried out by a component of the University where the student is enrolled, based on the student's request with the attachment of a certificate or other appropriate documentation from the institution where the activity was carried out.
- (2) The documents attached to the request should contain data on the content, scope and time period during which the student's activity that is the subject of recognition was carried out.

VI.

The criteria for the minimum extent of student participation in a particular activity required for recognition are determined at the level of the component that implements the procedure.

VII.

- (1) Data on the student activity, the institution where the activity was carried out, and data on the scope of work and/or achievement are entered into the Supplementary document.
- (2) Information on other achievements that the student acquired during his studies, which are not previously included in the structure of the Supplementary document on studies (rector's award, dean's award, etc.) are also entered in the Supplementary document.

VIII.

With the entry into force of this Decision, it is placed outside the Decisions of the Senate of the University of Rijeka (CLASS: 602-04/15-01/02; NUMBER: 2170-57-01-15-79 of 24th February 2015).

IX.

This Decision enters into force on the day of its presentation.

RECTOR

Prof. Snježana Prijić Samaržija PhD

Publication:

- Components of the University
- Centre for Studies and Lifelong Education
- Archive, here.